

**Rolling Prairie Elementary School
Title I Parent Involvement Policy
2015-2016**

The Rolling Prairie Elementary School Annual Title I meeting will be convened on Aug. 12, 2015 at 5:30 at school.

Additional parental involvement meetings will be held on:

Oct. 14th and 15th from 4:00 p.m.-7:30 p.m.

Dec. 4, 2015 at 7:30 a.m. at school

May 13, 2016 at 7:30 a.m. at school

May 19, at 2:15 p.m. at school

All parents were notified by several means:

- ❖ Monthly school newsletter
- ❖ Letter sent home with students
- ❖ Posted on School web site
- ❖ School Messenger System

These meetings were held to inform parents of Rolling Prairie's participation in Title I programming:

- ◆ School-wide program-funds are distributed among **all** students
- ◆ Rolling Prairie Elementary School -- 51.7 poverty rate
- ◆ Two Title I Teachers

and to explain the requirements of the school:

- ❖ Highly qualified staff members
- ❖ Aligned curriculum and instructional materials
- ❖ High quality academic assessments
- ❖ Participate in federal and state accountability systems

and the right of the parents to be involved:

- ❖ Student/Parent/Staff Compact
- ❖ To provide parents with a venue to receive information and ask questions
- ❖ Parent Advisory Group
- ❖ P.T.O.
- ❖ Parent Resource Center

Affording parents substantial and meaningful opportunities to participate in the education of their children

- ◆ Library helpers
- ◆ Classroom volunteers
- ◆ Family Literacy Events
- ◆ Family Math Events
- ◆ Field trip participants
- ◆ Parent-Teacher Conferences
- ◆ Academic Honor Celebrations

- ◆ All Pro Dads (breakfast meeting); Mom Math Mornings (breakfast meetings)

Our parent meetings are held making provision for a flexible schedule and will provide information in a language the parents can understand. Our parents will be provided opportunities to provide suggestions, interact and share experiences with other parents, and participate appropriately in the decision-making process concerning programs and providing input on school plans.

At our meetings, we will review our curriculum, our means of assessment, and the proficiency levels our students are expected to achieve and maintain.

Please see specific information to be provided from staff members written below.

Curriculum

Curriculum maps are accessible to all teachers for the subject areas in which they teach. They can be accessed on-line, they can also be found in the Office of the Curriculum Director.

Rolling Prairie Elementary School implements a balanced literacy model for the teaching of reading and writing. The reading workshop is the basis of our reading curriculum. It includes a mini lesson, a read aloud, guided reading, independent practice time, and sharing time. The writing curriculum consists of the writing workshop which follows the same procedures as the reading workshop of a mini lesson, independent practice, and sharing time. The Six Traits Writing resource is used as well. Envision Math is the resource used in all grades. Social Studies is taught based on our Indiana Academic Standards, using a variety of resources. The grade level focuses are: K-1 Neighborhood, 2-Our Community, 3-Communities, 4-Indiana History, and 5-US History.

Assessment

Students are assessed regularly throughout the year in multiple ways. We use standardized assessments, traditional assessments, and authentic assessments to show student progress. (All of the following examples are explained in greater detail below.) Examples of standardized tests are DIBELS Next, mCLASS, Acuity, and ISTEP+. Traditional assessments are math tests, spelling tests, social science tests, science tests, and lexile tests. Teachers make observation notes during reading and writing workshops, take notes during student reading conferences and use rubrics as authentic assessment tools.

DIBELS Next, mCLASS and Acuity are computerized testing instruments used each school year in grades K-5. A range of scores is provided for each grade level to show student achievement. DIBELS Next measures reading, mCLASS measures reading and math, and Acuity measures Language Arts, math, and science(4th grade)/social studies (5th grade) skills.

Based on Six Traits writing, students are assessed in writing quality (application) and grammar/capitalization/punctuation/spelling conventions frequently throughout the school year. Indiana's ISTEP+ Test is a spring test. Students will participate in ISTEP+ testing in March and April. Paper reports are available upon request.

Students in Grade 3 will take Indiana's I-Read Test in March. Students must pass this assessment to receive promotion to grade 4. Students that do not pass this test of reading skills will be expected to attend summer remediation and re-take the test. A student that does not pass the test the second time will either be retained in grade 3 or must meet the qualifications for a waiver to grade 4.

Kindergarteners are assessed with a locally developed kindergarten assessment and reported each grading period to parents. The same skills are assessed throughout the school year to note progress and areas that need more focus.

Parents will be provided information concerning both our school's performance and their own students' performances on standardized testing. This will be accomplished through communication on our school's website, letters sent via mail to parents, and during parent meetings at the school. The staff at Rolling Prairie will assist parents in encouraging regular attendance, providing adequate time and proper environment for homework, and guiding in nutritional and health practices. This assistance will be provided through the principal's office, the office of the school counselor, the health office, and from teachers.

Community Resources

Various community resources are available to Rolling Prairie parents, including information on parenting and discipline; medical, dental, and health information; and brochures on area recreation opportunities for students. These materials are located in the Parent Resource Center. Parents should sign in at the main office before utilizing the resource center.

Periodically throughout the school year, social agencies are highlighted in the school newsletter to keep parents informed of available assistance within the community. In addition, information regarding service agencies is available to parents by contacting the school counselor.

Community Agencies:

- Youth Service Bureau
- Dunebrook
- Big Brother/Big Sisters
- The Advocacy Center
- Local Area Churches / Food Banks
- Super Shot Free Immunizations
- LaPorte County WIC Office
- IU Health – LaPorte Hospital
- Salvation Army
- YMCA of LaPorte
- Swanson Center
- Autism Society of North Central Indiana
- United Way
- Dental Information (Smiles Program)

Rolling Prairie Elementary assists in the transition of pre-school children by attending IEP case conference meetings for placement and programming of students. Kindergarten Registration is held annually in the spring to provide parents with information and enroll students in our kindergarten programs. A Success by Six program is offered for incoming kindergarten students for three weeks during June.

The Indiana Partnership Center: *A not-for profit Parent Information and Resource Center, funded in part, by the U.S. Department of Education, Office of Innovation and Improvement, serving the families of Indiana, helping to ensure the academic success of Hoosier children.*

The IPC publishes a newsletter, Partners in Learning. This resource is available by visiting Rolling Prairie's Parent Resource Center. You may also contact Indiana's Parent Information & Resource Center (PIRC) at 921 E. 86th Street Suite 108, Indianapolis, Indiana 46240 or calling (317) 205-2595, toll free at (317) 205-9790 or log on to [www. fscp.org](http://www.fscp.org).

Quality Assurance Statements

All school personnel will provide timely responses to parents' questions, concerns, and recommendations.

Additionally, the staff at Rolling Prairie Elementary School will build the school's and parents' capacity for strong parental involvement by committing to the following:

- ❖ Provide parents and community members written information about the community resources that are provided in our area.
- ❖ Inform parents about where they can find additional information about parent involvement from such places as the Parent Information Resource Center.
- ❖ Provide parents with ideas about for everyday learning activities at home, such as:
 - Modeling reading in front of their children
 - Setting aside a family reading time.
 - Taking their children to the library.
 - Learning ways to build math and reasoning skills together.
 - Providing ways parents can help their children with homework.
 - Providing a Family Involvement Survey to parents and guardians. This will provide our staff information on how we can best serve our families and break down barriers to parent involvement.

Questions, comments and concerns regarding this Parent Involvement Policy or Rolling Prairie's Schoolwide Plan may be submitted verbally or in writing to:

Becky Bartlett, Principal
Rolling Prairie Elementary School
605 E Michigan
Rolling Prairie, IN 46371
219-778-2018
bbartlett@npusc.k12.in.us

Carrie Cannon, Title I Program Administrator
NPUSC Central Office
5327 N. Cougar Road
New Carlisle, IN 46552
574.654.7273
ccannon@npusc.k12.in.us